

Biddeford Winter Arts & Crafts Fair • December 2, 2011 • Biddeford, Maine

Co-sponsored by the Heart of Biddeford & Engine Community Arts Nonprofit

Vendor Application

Our Biddeford Winter Arts & Crafts Fair is open to artists and crafters of all types, as long as your work is hand-made.

Please complete all components of this form to apply for a space so that we may serve you as well as possible.

Information:

- The event will be held on Friday, December 2, 2011 from 4-8pm.
- The event will be held indoors at 129 Main Street.
- Vendors must bring their own chairs, tables, displays, everything, etc.
- Space fees are \$25 vendors / \$15 students with ID / free for nonprofit organizations and entrepreneurs 18 and under.
- Food vendors must provide permit/insurance.
- Setup begins at 2:00pm on day of event.
- Parking map provided on website <http://www.biddefordartwalk.org>
- Unload area & assistance will be available for vendors. There are stairs at one entrance so be prepared. Front entrance has no stairs.

Terms and Conditions:

- Payment must be made by November 25 at the latest. PayPal, checks, money orders and cash are accepted. Checks made payable to: Engine, Inc.
- No refunds after November 25, so please be committed to attending.
- Spaces are rented on a first come, first serve basis.
- The fair coordinators may choose to deny a vendor based on appropriateness of products. Vendors may not sell any type of alcoholic beverages of any kind.
- Limited electricity for approximately 4 vendors. We don't encourage electrical usage as the facility does not have reliable outlets. Please add a \$10 surcharge if you require electrical. First come, first serve basis. Check the box on the next page.
- Spaces are 10 x 10
- Participants are responsible for the set-up and clean up of their spaces. Participants cannot impair others space (i.e. sign or display blockage). Vendors will not be allowed to move once a space has been assigned, unless with permission from event coordinators.
- Vendors keep all profits from their booths.
- **Vendors agree to not hold Engine liable for any damage to or theft of their merchandise.**

Name _____
Business Name _____
Mailing Address _____
City _____ State _____ ZIP Code _____
Telephone: Home _____ Mobile _____
E-mail _____
Website: _____



I require electrical service.



I have included a check for space at BiddeFair. I have read and understand the terms and conditions of Biddeford's Winter Festival Arts & Crafts Fair.

Vendor Signature: _____

Mail completed form and check or money order to:

Engine Inc.
c/o Tammy Ackerman
41 Franklin St #1
Biddeford ME 04005

FMI:

Email Tammy Ackerman, Executive Director
director@feedtheengine.org
<http://www.feedtheengine.org>
<http://www.biddefordartwalk.com>